

Kyoto University of Advanced Science
Entrance Examination Guidelines
for April 2023 Enrollment

Graduate School of Business Administration
Master's Program
Major in Business Administration



Kyoto University of Advanced Science Graduate School

Admission Test (Graduate School of Business Administration)

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Admission Policy

Kyoto University of Advanced Science Graduate School Academic Goals

Based on the founding spirit of the University and in accordance with the fundamental education laws of Japan, the purpose of this graduate school is to teach and research academic theory and application in specialized fields, and to contribute to the advancement of society through in-depth study of such knowledge.

We seek individuals who are highly motivated to contribute to society through the acquisition of cutting-edge knowledge and skills in their respective fields of study.

Graduate School of Business Administration (Master's Program) Academic Goals

This Graduate School sets forth an admission policy in response to the fact that an educational curriculum will be established with attention to differences in the status of Specialized Course's courses in Undergraduate Program.

Applicants should:

1. have a strong desire to master the theory and practice of business management;
2. have a high level of English proficiency in order to obtain an internationally recognized master's degree;
3. have a strong intellectual motivation and sense of social engagement so that they may participate in educational courses and programs that aim to develop professionals who can apply new knowledge to society and bring about innovation while having the ability to engage in friendly competition with each other; and
4. have a wide and sophisticated education as well as basic knowledge and literacy in specialized fields such as business administration and the ability to utilize them.

Scholarships

As a result of the selection process, scholarships will be awarded to students with particularly outstanding grades and achievements. However, only those who have applied for the scholarship at the time of application will be considered. Please make sure to select whether or not you wish to apply for the scholarship in the "Scholarship" section of your application when you apply online. The following scholarships are available.

In addition, the "Super Top Scholarship" is available for those applicants who have demonstrated exceptional academic aptitude. The amount of the scholarships is shown in the table below. Please note that scholarships are provided on the condition that the student maintains academic excellence while enrolled at KUAS. Scholarship recipients who do not perform to the university's academic and social standards will have their scholarships revoked.

Scholarship Name	Description	Amount, etc.
KUAS Super Top Scholarship	Intended for applicants to the Graduate School Scholarship who are of exceptional merit.	1. Full exemption from entrance fees, tuition, facility and equipment fees, and laboratory training fees 2. . A financial support stipend of 600,000 yen per semester
KUAS Graduate School Scholarship	Intended for applicants can act as role models for other graduate students at KUAS in terms of research and academic achievement.	100% OR 50% waiver of entrance fee, tuition, facility and equipment fees, and laboratory training fees

*The scholarship is not available for applicants who are dispatched by a company that provides for their tuition fees.

Pre-application Review

Those who wish to apply to the Graduate School of Business Administration must submit a “Graduate School of Business Administration Request for Pre-application Review” prescribed by KUAS and undergo review before applying.

■ Pre-application Review Request Submission Period

	Application period for pre-application review	Announcement of results
Entry Period “A”	August 19, 2022 (Friday) ~ August 26, 2022 (Friday)	September 9, 2022 (Friday)
Entry Period “B”	December 2, 2022 (Friday) ~ December 9, 2022 (Friday)	December 23, 2022 (Friday)
Entry Period “C”	February 1, 2023 (Wednesday) ~ February 10, 2023 (Friday)	February 17, 2023 (Friday)

Please send your request for Pre-application Review by registered express mail (*kan'i-kakitome sokutatsu*) within the above period. Be sure to indicate on the envelope that it contains your “Request for Pre-application Review by the KUAS Graduate School of Business Administration”.

■ Documents to Submit for Pre-application Review

- ① Curriculum vitae (in the format prescribed by KUAS)
- ② Statement of purpose (2,000 words max, on A4 paper, any format)
- ③ A copy of an official TOEIC® L&R/S&W, TOEFL iBT®, or IELTS score report

■ Notification of result of Pre-application Review

The results of the examination will be notified to the person by mail. We wouldn't do it any other way.

Graduate School of Business Administration Master's Program Entrance Exam

■ Graduate School calling for applications and maximum admission capacity

Graduate School	Field / Major	Admission Capacity
Graduate School of Business Administration	Business Administration	20 persons

*The above quota includes one-year courses.

■ Eligibility

Applicants must have an academic background that satisfies at least **one** of categories (1) to (11) below by the time of their enrollment by March 2023. In addition, applicants must satisfy the requirements under (12) for Pre-application Review.

Applicants must:

- (1) have graduated from a university (in accordance with Article 102 of the School Education Law);
- (2) have been awarded a bachelor's degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (in accordance with Article 155, Paragraph 1, Item 1 of the Enforcement Regulations of the above law);
- (3) have completed a 16-year school education outside Japan (in accordance with Article 155, Paragraph 1, Item 2 of the Enforcement Regulations of the above law);
- (4) have completed a program at the Japanese campus of an institution designated by the Minister of Education, Culture, Sports, Science and Technology as equivalent to an overseas university (in accordance with Article 155, Paragraph 1, Item 4 of the Enforcement Regulations of the above Law);
- (5) have completed a 16-year school education of an overseas school through taking a distance learning program offered by the relevant overseas schools in Japan (in accordance with Article 155, Paragraph 1, Item 3 of the Enforcement Regulations of the above Law);
- (6) have been awarded a degree equivalent to a bachelor's degree by completing a course of study at a foreign university, etc. with a duration of three years or more (five years for admission to a doctoral course in medicine, dentistry, pharmacy, or veterinary medicine) (in accordance with Article 155, Paragraph 1, Item 4-2 of the Enforcement Regulations of the above Law);
- (7) have completed a Post-secondary Course at a specialized training college designated by the Japanese Minister of Education, Culture, Sports, Science and Technology (In accordance with Article 155, Paragraph 1, Item 5 of the Enforcement Regulations of the above law);
- (8) have completed schooling under the old system of education (Notification No. 5 of Ministry of Education, Culture, Sports, Science and Technology (Items 1 – 4), 1953, Notification No. 1 of Ministry of Education, 1955);
- (9) have graduated from the National Defense Academy, the Japan Coast Guard Academy, the Meteorological College, or other ministry college (Notification No. 5 of Ministry of Education, Culture, Sports, Science and Technology (Items 5 – 12) 1953, Notification No. 39 of Ministry of Education, Culture, Sports, Science and Technology (Item 2) 1955);
- (10) be at least 22 years old and approved through the graduate school's individual screening procedures as having academic ability equivalent to or higher than a college graduate. (in accordance with Article 155, Paragraph 1, Item 8 of the Enforcement Regulations of the above Law); or
- (11) have been recognized by the KUAS Graduate School of Business Administration as having earned the prescribed credits with excellent grades and have been enrolled in a university for 3 years or more, or have completed 15 years of school education outside Japan.

Additionally, applicants must:

- (12) undergo pre-application review and receive consent. by the KUAS Graduate School of Business Administration.

*Applicants who apply according to categories (10) or (11) above must undergo individual eligibility screening (see page 7 for more information) in advance. Applicants who fall under this category must notify the Admissions Center prior to the scheduled date of their Pre-application Review.

■ Application Schedule

	Application period	Examination (interview) date*2	Announcement of results	1 st admission procedure	2 nd admission procedure
Entry Period “A”	Online application Sep 14(Wed) ~ Sep 26 (Mon), 2022*1 *Application materials must be postmarked by the deadline of September 27 (Tue). *Application materials brought to campus by hand must arrive by September 28 (Wed). Kyoto Uzumasa Campus Hours: 8:30 ~ 17:00 JST (excluding Saturdays, Sundays and national holidays)	Oct 8 (Sat), 2022	Oct 25 (Tue), 2022	Nov 4(Fri), 2022	Nov 18(Fri), 2022
Entry Period “B”	Online application Jan 5 (Thu) ~ Jan 16 (Mon), 2023*1 *Application materials must be postmarked by the deadline of January 17 (Tue). * Application materials brought to campus by hand must arrive by the deadline of January 18 (Wed). Kyoto Uzumasa Campus Hours: 8:30 ~ 17:00 JST (excluding Saturdays, Sundays and national holidays)	Jan 28(Sat), 2023	Feb 15(Wed), 2023	Feb 28(Tue), 2023	Mar 9(Thu), 2023
Entry Period “C”	Feb 18 (Sat) ~ Feb 28 (Tue) ,2023 *Must be postmarked by the deadline. * Application materials brought to campus by hand must arrive by the deadline of March 1 (Wed) Kyoto Uzumasa Campus Hours: 8:30 ~ 17:00 JST (excluding Saturdays, Sundays and national holidays)	Mar 7 (Tue), 2023	Mar 15 (Wed), 2023	Mar 22 (Wed), 2023	Mar 22 (Wed), 2023

*1 Applications from overseas must arrive on last day.

*2 If you apply from overseas, the test will be conducted within the following period.

[Entry Period “A”]

The examination interview will be held online between October 11 (Tuesday) and October 12 (Wednesday), 2022.

The examination interview time will be set between 10:00 and 17:00 JST.

[Entry Period “B”]

The examination interview will be held online between January 30 (Monday) and January 31 (Tuesday), 2023. The examination interview time will be set between 10:00 and 17:00 JST.

*3 Entry Period “C” can be applied by residence in Japan.

■ Selection Method

Applicants will be judged comprehensively based on an interview-based examination and a review of submitted documents.

■ Examination Details

[For Domestic Applicants]

Start time	Examination type	
10:00 AM JST	Interview exam	Focused on applicant research plan.

* Applicants who arrive more than 20 minutes late after the interview exam begins will not be allowed to take the exam.

[For Applicants currently overseas]

The examination will be conducted via an online oral exam. The examination time will be set between 10:00 and 17:00 (JST).

■ Exam Site

For Applicants currently in Japan : Kyoto University of Advanced Science (Uzumasa Campus)

For Applicants currently overseas : Online oral examination

■ Required Documents

All documents must be typed in English or Japanese. If a document is in another language other than English or Japanese, a notarized translation must be attached.

- ① Application form and photo form (with photo attached)
- ② Official copy of diploma (or expected graduation) from undergraduate (and graduate programs) (must be prepared and sealed by your university)
- ③ Official academic transcripts for all undergraduate (and graduate) programs attended (must be prepared and sealed by your university)
- ④ Research plan
(2,000 words max, on A4 paper, any format)
- ⑤ One-year course Application Form (Applicant only)

Applicants who are currently employed must also submit the following:

- ⑥ Letter of approval from department head (For applicants who are currently working for a government agency or company)

Applicants who are non-Japanese citizens must also submit the following:

- ⑦ International student personal record (Format prescribed by KUAS)
- ⑧ Copy of passport page with photo ID on it
- ⑨ Copy of residence card (both sides, with newest address included) *
- ⑩ Copy of Certificate of Residence or Certificate of Items Stated in Resident Register *
Note: Must have been acquired within the last 3 months and have the date of expiration of status of residence, period of stay, etc.
- ⑪ Application document check sheet
 - Please use the name on your passport to fill in the application form.
 - All documents must be in Japanese or English (A Japanese translation must be attached for all other languages).

* Required if current resident of Japan

■ Application Fee

35,000 yen (non-refundable)

How to apply

- Entry Period “A” and “B” : Must be applied via online only.
- Entry Period “C” : Must be applied by application form only.

■ Applying Online

*If you are applying from overseas, please contact the Admission Center for instructions on how to apply.

- (1) Go to the “Online Application” page

Access the KUAS "Student Support Site" (<https://www.kuas.ac.jp/admissions>) ▶ Click "Online Application" ▶ Navigate "Online Application" page

- (2) Check the Examination Guidelines requirements and fill out the required information.

Please confirm the selection of the graduate school, etc. to which you are applying and enter the required information.

- (3) Pay the application fee.

Please confirm the application fee on the screen. Select the method of payment from the options listed below, and pay the fee by the due date. Note: **Once paid, application fees cannot be refunded under any circumstances.**

- Credit card
- Convenience store payment
- Pay-easy

Precautions when
paying the
application fee

In addition to the application fee, a system usage fee of 1,000 yen (tax included) is required regardless of the payment method. However, a separate stamp must be purchased if a payment over 50,000 yen is made at a convenience store. You do not need to submit a receipt for the payment of the application fee. Please keep it as a copy.

- (4) Print out the application form, photo form, and examination admission card.

Attach your **photo** to the printed application form and photo form. Be sure to check the information on the printed application form for errors.

***Please bring your examination admission card on the day of the exam. (Applicants who are taking the exam from overseas should have the examination admission card on hand when they take their online exam interview).**

No other admission card will be mailed to you, etc.

***Please note that it will not be possible to print these documents after the application period concludes.**

- (5) Send your application documents

Please cross-check your application documents with these Examination Guidelines and ensure that they are correct and complete. If you send your application documents by post, be sure to send them by **registered express mail**. If you bring your application documents to the university directly, be sure to bring them to the **Uzumasa Campus during office hours**.

- (6) Applicants who have made false statements in their application documents will not be allowed to take the examination interview. If this is discovered after the applicant's exam, their exam results/acceptance to the university will be invalidated.

***Please note that even if you complete your application online, if you do not complete (3), (4), and (5) by the deadline, your application will be automatically cancelled.**

■ Application method Using an Application Form

*If you are applying from overseas, please contact the Admission Center for instructions on how to apply.

- (1) Transfer the entrance examination fee of 35,000 yen to the bank account designated by this university within the application period by "telegraphic transfer", utilizing the application form for entry period "C". Once an admission fee is paid, it will not be returned for any reason.
- (2) Sending of Application Documents

Please check all application documents in the Entrance Examination Guidelines and make sure there are no document defects. Make sure to send it by simple **registered express mail**. If you bring your own to this university, be sure to bring it to **the Kyoto Uzumasa Campus**.

Notes of Application Procedures

■ Consideration for Persons with Physical Disabilities

- (1) If you have a physical disability that you wish to be taken into consideration when taking your entrance examination, please make sure to consult with the Admission Center at least two weeks prior to the start of the application period for each entrance examination schedule.
- (2) If you were injured in an accident after you applied and wish for your injury, etc. to be taken into consideration when taking your entrance examination, please be sure to consult with the Admission Center.
- (3) Please note that we may not be able to meet your request even if you wish to receive special consideration for your examination.

■ Health Safety (COVID-19, etc.)

If you have contracted an infectious disease (such as COVID-19 or influenza) which the School Health and Safety Law requires that students not attend school, and you have not yet recovered, please refrain from coming to campus or taking the entrance examination, as it may lead to the infection of other students or teachers. Students who have a fever of 37.5°C or higher, cough, trouble breathing, or fatigue on the day of the examination are also asked to refrain from taking the examination.

However, if you have any of the following conditions and will not be taking the entrance examination, please contact the Admission Center to request a transfer to another date or a refund of the entrance examination fee.

<Rescheduling and Refunding of Exams due to Illness May be Permitted Under the Following Circumstances>

1. If the applicant has an active case of an infectious disease (influenza, COVID-19, measles, etc.) for which attendance is suspended under the School Health and Safety Law.
2. If the applicant has symptoms such as a fever of 37.5°C or higher, cough, shortness of breath, fatigue, etc., and is able to submit a medical certificate with the necessary information.
3. If the applicant has been identified as potentially infected with COVID-19 due to close proximity with an infected person.

*However, applicants potentially infected by COVID-19 with no symptoms may still be admitted to their examination if:

- Initial screening results (government-provided PCR test or quarantine station-provided antigen quantification tests) are negative, and
- The applicant remains asymptomatic on the day of the examination.

<How to change your entrance examination date>

- (1) Please call the Admission Center before the end of the entrance examination you will be missing. (075-406-9270)
- (2) Please submit a medical certificate that clearly states the name of the illness (name of the infectious disease for which the School Health and Safety Law stipulates suspension of attendance) and the period of treatment (including the date of the entrance examination for which you were absent).

<How to apply for an entrance examination fee refund>

- (1) Please call the Admission Center before the end of the entrance examination you will be missing. (075-406-9270)
- (2) Please submit the following documents.
 - Application Form for refund of entrance examination fee (KUAS-Designated Form)
 - A medical certificate that clearly states the name of the illness (name of the infectious disease for which the School Health and Safety Law stipulates suspension of attendance) and the period of treatment (including the date of the entrance examination for which you were absent).

Individual Eligibility Screening

Applicants who require individual eligibility screening to determine whether they qualify to apply should follow the procedures below. If you wish to undergo individual eligibility screening, please contact the Admission Center to confirm the type of documents you need to submit before sending them by post. Please note that the names of the application documents (2) and (3) below may differ depending on the school that issues them.

■ Entry Period

Entry Period "A": August 19 (Fri.) – August 26 (Fri.), 2022 Announcement of Screening Results: September 9 (Fri.), 2022

Entry Period "B": December 2 (Fri.) - December 9 (Fri.), 2022 Announcement of Screening Results: December 23 (Fri.), 2022

Entry Period "C": February 1 (Wed) ~ February 10 (Fri), 2023 Announcement of Screening Results: February 17(Fri), 2023

All documents must be received by the deadline and mailed by registered mail.

The envelope should be clearly marked "Documents for Individual Eligibility Screening for Graduate School Application"

■ Application form

For those applying based on Eligibility Category (10)

- ② Application for Individual Eligibility Screening (curriculum vitae; KUAS prescribed form)
- ③ Certificate of graduation of last institution attended or certificate of enrollment (with the enrollment period specified)
(*In the case of certificates of withdrawal or expulsion, the period of enrollment must also be specified)
(must be issued by the school and officially sealed)
- ④ Transcripts from last school attended (must be issued by the school and officially sealed)

* In some cases, an oral interview may be required or additional documents may be requested. In such cases, please follow any instructions given.

For those applying based on Eligibility Category (11)

- (1) Application for Individual Eligibility Screening (curriculum vitae; KUAS-prescribed form)
- (2) Certificate of enrollment (with the enrollment period specified)
- (3) Transcripts from last school attended (must be issued by the school and officially sealed)
- (4) A statement of the number of courses and credits expected to be earned in the third year (on a form prescribed by KUAS and to be submitted by the applicant).

In addition, those who pass the entrance examination based on Eligibility Category (8) are considered provisionally accepted, and will not be officially accepted until the results of their grades are tabulated at the end of their first school year in March. Therefore, applicants must submit their academic transcripts by March 18, 2022 (Friday). Provisionally accepted students are accepted from among those who have performed particularly well in the academic tests.

*Applicants must submit either (3) or (4), depending on which is more applicable to their situation.

*In some cases, an oral interview may be required or additional documents may be requested. In such cases, please follow any instructions given.

■ Notification of result of Individual Eligibility Screening

The results of the Individual Eligibility Screening will be notified to the person by mail. We wouldn't do it any other way.

Long-term Student Program

The Long-term Student Program is a system for students who have difficulty completing their graduate school curriculum within the standard course of study (2 years) due to occupational or other reasons. This system allows such students to complete their curriculum over a planned period of 3 to 4 years.

■ Eligibility

Applicants must :

- (1) have an occupation;
- (2) be recognized by the university president as having difficulty completing the program within the standard course of study due to circumstances such as childcare or nursing care; **OR**
- (3) have other unavoidable circumstances (physical disability, illness, etc.) that are recognized by the President as making it difficult for them to complete their program in the standard course of study.

* International students (with "Student" residence status) are not eligible to apply for this program.

■ Program Length

3 or 4 years, including the standard minimum enrollment period of 2 years.

■ Application Procedure

Please contact the respective graduate school office by March 1, 2023.

Graduate School of Economics: 075-406-9230

Graduate School of Business Administration: 075-406-9116

Graduate School of Human Culture: 075-406-9118

Graduate School of Bioenvironmental Sciences: 0771-29-3422

Graduate School of Engineering: 075-496-6219

■ Tuition and Other Fees

The amount of tuition and other fees for the Long-term Study Program period is determined by taking the standard tuition fee for the Program and dividing it by the Long-term Study Program period (eg, $3 \div 2 = 1.5$, etc).

■ Other Notes

Additional fees may be charged for each year of study beyond the standard term of study.

Notes on Entrance Exam

■ COVID-19

- (1) On the day of the examination, examinees who do not have a fever of 37.5 degrees Celsius but have symptoms such as fever or cough should notify the Admission Center or the exam proctor.
- (2) On the day of the examination, please bring your own mask and wear it at all times in the examination room except during lunch. During breaks and lunch time, please refrain from talking with other examinees as much as possible.
- (3) On the day of the examination, windows, etc. will be opened to ventilate the examination room, so please bring warm clothing. Please bring your own lunch and eat at your own seat.

■ Arriving and Leaving

- (1) Please be aware of transportation disruptions due to weather conditions, etc., and arrive at the examination site with plenty of time to spare.
- (2) Please assemble and enter the examination room by the designated time. The time of assembly will be announced on the examination voucher. The administration method of the exam will be explained, and questions will be distributed, etc. on the day of the exam.
- (3) Those who arrive more than 20 minutes after the start of the examination will not be allowed to take the examination.
- (4) Except under special circumstances, no one will be allowed to leave the examination room during the examination.

■ Misconduct

Please follow the instructions of the exam proctor when taking the examination. Any of the following will be considered cheating. If you are found to be cheating, you will be ordered to leave the examination and will not be allowed to take any further examinations. In addition, all subjects taken on the day of the examination will be invalidated and the applicant will be disqualified.

- (1) Cheating (cheat sheets, reference books, looking at other examinees' answers, obtaining answers from other persons, etc.)
- (2) Use of any item that is not allowed to be used.
- (3) Failing to follow the instructions of the proctor, such as instructions to start or stop.
- (4) Giving away answers to other examinees.
- (5) Behaving in a manner that disturbs other examinees in the examination room.
- (6) Impersonating another examinee and taking the exam for them.
- (7) Any other acts that impair the fairness of the examination.

■ Other Items

- (1) Be sure to bring your examination voucher on the day of the examination. If you forget your examination voucher, please report to the Admission Office before the examination starts.
- (2) Applicants who abandon the examination, fail to take the required number of subjects, or cheat will be disqualified and all subjects will be invalidated.
- (3) Please wait in the designated area for your chaperone.
- (4) The University has nothing to do with the flyers distributed in the vicinity of the examination center or at nearby train stations, etc., advertising student housing, etc.
- (5) On the day of the examination, please follow the instructions of the proctors.

Announcements of Results via Web (PC & Smartphone)

■ Announcement of Entrance Examination Results

- (1) Notification of acceptance and enrollment documents will be mailed to successful applicants. Unsuccessful applicants will not receive a notification of rejection, so please check the online application page for details.
- (2) Please note that the notification of acceptance may not arrive until the day after the day of the announcement of acceptance.
- (3) We will not respond to inquiries by phone, etc. regarding acceptance or rejection.
- (4) No announcement of acceptance or rejection will be made to absentee applicants or applicants who fail to pass the examination.

■ Online (PC & Smartphone) Application Results Portal

You can check the results of your application online using a computer or smartphone.

Please read the following instructions carefully.

- ① This service will be available for three days from the date of the announcement of the acceptance of the relevant entrance examination (during this period, access is available 24 hours a day). After that, you will not be able to check the results.
- ② The portal will go live at 10:00 AM on the entrance examination result announcement day.
- ③ It may be crowded immediately after the service start time. If it is difficult to access, please try again a little later.
- ④ Access the following page and go to "Admission Information" and then to "Acceptance Announcements."
<https://www.kuas.ac.jp/admissions>
- ⑤ KUAS cannot respond to any inquiries about the availability of this page on smartphones.
- ⑥ KUAS cannot accept any admission-related documents submitted after their deadline due to misoperation of the Application Results portal.
- ⑦ Please note that you may not be able to use the Application Results portal on your smartphone.
- ⑧ The KUAS Admission Results portal does not provide audio guidance.

Admission Procedures

■ Tuition (TBD 2023)

* Tuition and other fees are subject to change. Please refer to the Admission Procedure Guidelines.

* Initial payment is made in two steps:

First payment: admission fees

Second payment: tuition, etc.

(For non-KUAS / Kyoto Gakuen Alumni)

		Annual	Annual Breakdown			Notes
			Upon entry (for the first semester)		Payable in October	
			1 st payment	2 nd payment		
Admission fee		200,000	200,000	—	—	*First year only
School fees	Tuition	1,500,000	—	750,000	750,000	
Total		1,700,000	200,000	750,000	750,000	

(For KUAS/Kyoto Gakuen Alumni)

		Annual	Annual Breakdown			Notes
			Upon entry (for the first semester)		Payable in October	
			1 st payment	2 nd payment		
Admission fee		100,000	100,000	—	—	*First year only
School fees	Tuition	1,500,000	—	750,000	750,000	
Total		1,600,000	100,000	750,000	750,000	

【One-year course】

(For non-KUAS / Kyoto Gakuen Alumni)

		Annual	Annual Breakdown			Notes
			Upon entry (for the first semester)		Payable in October	
			1 st payment	2 nd payment		
Admission fee		200,000	200,000	—	—	*First year only
School fees	Tuition	2,920,000	—	1,460,000	1,460,000	
Total		3,120,000	200,000	1,460,000	1,460,000	

(For KUAS/Kyoto Gakuen Alumni)

		Annual	Annual Breakdown			Notes
			Upon entry (for the first semester)		Payable in October	
			1 st payment	2 nd payment		
Admission fee		100,000	100,000	—	—	*First year only
School fees	Tuition	2,920,000	—	1,460,000	1,460,000	
Total		3,020,000	100,000	1,460,000	1,460,000	

■ **International Students**

Applicants who are accepted must submit proof of their ability to pay for their studies in Japan (e.g., proof of income of their financial sponsor) during their admission procedures.

■ **Declining Enrollment**

If you wish to withdraw from the program after completing the Second Payment, you must submit your request in writing by 17:00 JST on Friday, March 31, 2023 (your request must arrive by this date). In such a case, all fees (excluding the admission fee, which is non-refundable) will be returned. For details, please refer to the Admission Procedure Guidelines (sent to successful applicants).

List of Research Advisors

Please select the research advisor of your choice from the list below (first choice: required; second and third choices: please indicate if possible).

Faculty Member	Title	Field of Research
Atoda, Naosumi	Specially-appointed Professor	Public Economics, Social Security Theory, Nonprofit Organizations
Kato, Yasuyuki	Professor	Finance, Asset Management, ESG Investment
Taniguchi, Takayoshi	Professor	Accounting Institutions, Tax Laws
Tokuga, Yoshihiro	Professor	International Accounting, Financial Accounting
Nishimura, Shuzo	Professor	Medical Economics, Social Security Theory
Mori, Kazuhiko	Professor	Brand Management, Marketing, Service Design
Shimizu, Hiroko	Professor	International Economics, Economic Policy, Environmental Economy
Dowa, Kojiro	Associate Professor	International Macroeconomics
Wu Qi	Associate Professor	Management Accounting, Environmental Accounting

* Please refer to the KUAS website for course offerings.

Privacy Policy

KUAS may use personal information collected from applicants to:

- 1) contact applicants or their college if there are deficiencies or inaccuracies in their application documents;
- 2) send examination notifications to applicants;
- 3) release admission results to applicants;
- 4) send admission documents to successful applicants;
- 5) send information to new students and their guardians about the Entrance Ceremony and comprehensive insurance for students;
- 6) send information to students and their guardians following enrollment;
- 7) create name lists and other school documents for administrative and academic purposes after enrollment; and
- 8) perform data aggregation/processing (individual data will be anonymized).

Personal information related to applications will not be provided to any third party without the prior consent of the applicant. However, this does not apply when there are special circumstances stipulated in the Act on the Protection of Personal Information and the "Regulations Concerning the Protection of Personal Information of Nagamori Gakuen Educational Foundation", such as (1) when required by law or (2) when it is necessary to protect the life, body, or property of an individual when it is difficult to obtain the consent of the individual.

If you have any questions about the handling of personal information related to your application, please contact the Admission Center of Kyoto University of Advanced Science.



Kyoto Uzumasa Campus

Kyoto Kameoka Campus

Homepage

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