

Capstone Consortium Terms & Conditions

Established January 2023

Revised January 2024

(Purpose and Establishment)

Article 1 The Capstone Consortium (hereinafter referred to as the "Consortium".) will be established at Kyoto University of Advanced Science for the purpose of promoting the capstone and keystone projects (hereinafter referred to as "SP") and support the development of street-smart global engineers in the Faculty of Engineering.

(Representative)

Article 2 The representative of the Consortium shall be the Dean of the Faculty of Engineering, Kyoto University of Advanced Science.

(Membership and Annual Membership Fee)

Article 3 The Consortium shall consist of the following persons who support the objectives of the Consortium:

- (1) Representative
- (2) General Members (Organizations) Companies, corporations, or individuals who are willing or able to contribute to SP topics, as well as non-profit organizations and individuals such as university researchers, and government agencies, etc., who are recognized by the Representative as contributing to the Consortium.
- (3) University members (faculty members of Kyoto University of Advanced Science who contribute to the activities and management of SPs)
- (4) No annual membership fee.

(Admission and Member Management)

Article 4 Admission and member management in the Consortium shall be as follows: The obligations of members provided for in Article 10 shall be observed even after withdrawal, expulsion or dissolution.

- (1) Those who wish to become members must submit the prescribed application form. Approval will be finalized after examination by the Membership Review Committee. The Membership Review Committee shall consist of several members elected by the Representative from the membership.
- (2) Term: The term of membership shall in principle be from the date of approval of membership in to March 31.
- (3) Renewal: Membership shall be renewed for an additional one year unless statement of intent to not renew is given within two months prior to the term limit prescribed above. At the time of renewal, the intention of each member shall be confirmed. If for some reason the intention cannot be confirmed, the member shall be considered to intend to not renew membership.
- (4) Withdrawal: A member who wishes to withdraw may do so at any time by making a request to the Representative.
- (5) Expulsion: A member may be expelled if the Representative determines that the activities of the Consortium are hindered by this person, such as through violation of these Terms.
- (6) Dissolution: The Representative may dissolve the Consortium after consultation with the members.

(Provisions to Members)

Article 5 The Consortium shall carry out the following activities for members.

- (1) Provide information on SP presentations which relate to our stated purposes.
- (2) Provide information on SP activities which relate to our stated purposes.
- (3) Provide members with opportunities to consult about deciding SP problems in relation to our stated purposes.
- (4) Provide members with opportunities to consult about SP implementation.
- (5) Provide members with opportunities to interact with each other and exchange information.
- (6) Other activities deemed necessary by the Representative.

(Operation and the Secretariat)

Article 6 The secretariat established at Kyoto University of Advanced Science is in charge of the operation of the Consortium at the direction of the Representative. The secretariat shall consist of members nominated by the Representative, and the term of office shall not be specified. Members may make proposals and share opinions with the Representative and the secretariat.

(Public Information)

Article 7 The outline of the Consortium and the names of participating members shall be made public. However, those who wish not have their names listed shall be excluded. However, those who wish not have their names listed shall be excluded.

(General Meeting)

Article 8 General meetings shall be held when there is a proposal from the Representative or members.

(Intellectual Property Rights)

Article 9 With regard to inventions, etc. arising from the activities of the Consortium, the ownership and equity of such inventions, etc. shall be determined through consultation among the parties concerned in accordance with the Invention Regulations established by Kyoto University of Advanced Science.

(Confidentiality)

Article 10 Information handled in the activities of the Consortium shall not contain confidential information and the recipient of any such information shall not be obligated to treat it as confidential information.

Materials provided to Members under Article 5 shall not be provided to anyone other than Members of the Consortium without the consent of the Representative.

(Term Limit)

Removed

(Disclaimer)

Article 11 All activities of the Consortium shall be carried out at the Members' own risk and the Consortium shall not be liable for any accident or damage.

(Consultation)

Article 12 If any doubt arises as to the interpretation of the provisions of this Code, or matters not provided for in this Code come to light, these matters shall be resolved by the Representative and Members through consultation.

(Member Information)

Article 13 The Consortium shall take necessary and appropriate measures in accordance with laws and regulations with regard to the information that members submit upon application for membership (hereinafter referred to as “membership information”). Member Information shall be used for the following purposes.

- (1) Sending materials related to the Consortium
- (2) Contacting the members with announcements related to the activities of the Consortium
- (3) Contacting the members with information related to SPs that Kyoto University of Advanced Science deems useful to the members

(Revision or Abolition of the Terms and Conditions)

Article 14 The right to revise or abolish these terms and conditions shall be held by the the Representative. The Representative may hold a general meeting regarding revisions or abolition of the document as necessary.

Supplementary Provisions

This document shall come into force as of January 2024.

(Revision of admission, removal of the term limit, addition of the Revision or Abolition of the Terms and Conditions)